

## Voluntary Termination / Retirement Template Transactions – Action Reason Codes and Descriptions

Template / Description / Action	Action Reason	Description
<b>Template:</b> UC_VOL_TERM <b>Description:</b> Voluntary Termination <b>Action:</b> TER - Termination	CAR - Career to Per Diem	Use for termination of career appointment. Employee will be rehired into a Per Diem position. Must have a one-day break in service. These individuals will be required to sign a waiver form as part of the rehire process.
	TR1 - Release fr Trial Emplmnt-Vol	Use for release from trial employment initiated by the employee.
	AAJ - Resign - Accept Another Job	Use for termination due to employee accepting another job.
	SCH - Resign - Attend School	Use for termination due to employee planning to attend school.
	DWJ - Resign - Dissatisfied w/ Job	Use for termination due to employee being dissatisfied with job.
	JAB - Resign - Job Abandonment	Use for termination due to job abandonment.
	LAJ - Resign - Look for Another Job	Use for termination due to employee looking for another job.
	MIL - Resign - Military Service	Use for termination due to employee planning to enter military service.
	MOA - Resign - Moved out of Area	Use for termination due to employee moving out of area.
	NRG - Resign - No Reason Given	Use for termination - employee did not provide reason.
	PER - Resign - Personal Reasons	Use for termination due to personal reasons.
	QWN - Resign - Quit Without Notice	Use for termination due to employee quitting without notice.
	SLF - Resign - Self Employment	Use for termination due to employee planning to work for him or herself.
	FRL - Resign - Failed to Ret fr Leave	Use for termination due to employee's failure to return from an approved leave of absence.
TAF - Transfer from UCPATH PS	Use for employee transfers from an UCPATH location to a PPS location. Used during conversion period only. Inactivate after all campuses are live on UCPATH.	
<b>Template:</b> UC_RETIREMENT <b>Description:</b> Retirement <b>Action:</b> RET - Retirement	RET - Retirement	Use for retirement.